

Payroll Giving

A guide for Employees



MarlboroughNZ

Give a little. Every pay. It keeps giving.

Every day across Te Taihū, people are doing it tough – and generosity is what helps communities respond and thrive.

Payroll Giving is a simple way to help – a small, regular donation from your pay that grows into meaningful impact over time.

“I may not be able to change everything about society today that I don’t like, but I can make a difference to others through small, consistent contributions” – Tanya McMurtrie

No invoices. No receipts. No paperwork. Just giving, made easy.

A simple idea with a big impact

If your employer offers Payroll Giving, you can donate to the Top of the South Community Foundation directly from your pay. The Foundation is approved by Inland Revenue for Payroll Giving, and your 33.3% donation tax credit is applied automatically, so there’s nothing to claim at the end of the financial year.

Step 1. Choose your contribution

Anyone can participate – as little as \$5–\$10 each pay is a great place to start.

Tell your employer:

- The organisation you'd like to support (Top of the South Community Foundation)
- How much you'd like to donate each pay
- How often you'd like to donate – every pay, every second pay, or as a one-off (your employer may have their own guidelines)
- Payroll Giving donations must be at least \$5 per pay period.

Step 2. Choose your fund structure

- Our team works with you to find the right fit.
- You have several options:
- Donate to the Te Puna Hāpori | Stronger Communities Fund, or one of our other established funds for various causes
- Donate to a Community Group Fund already established for a specific organisation
- Support Top of the South Community Foundation’s operations
- Create a ‘pass-through’ fund where donations go to your choice of community organisations each year.

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Top of the South
COMMUNITY FOUNDATION
Te Taihū



MarlboroughNZ

Good for you. Good for your community

There's something powerful about giving that happens quietly, consistently, and close to home. Payroll Giving makes generosity a natural part of working life and effortless for employees, meaningful for the community, and a simple way for workplaces to foster a culture of generosity, connection, and local impact across Te Taihū.

Strengthens connections – between you and the community you live and work in

Builds pride – for as little as the cost of a coffee a week, you're making a real difference to causes close to your heart

Inclusive by design – the focus is on participation, not the size of your contribution

Effortless – your tax credit is handled automatically, so there's nothing to claim at the end of the year

Flexible – choose how much you give and how often, and adjust any time

Lasting – your regular contributions build into something meaningful for your community over time

Top of the South Community Foundation

The Top of the South Community Foundation exists to strengthen the long-term wellbeing of Te Taihū – ensuring generosity given here continues to serve the community for generations.

We partner with donors who want to give back to the place and people they care about most, taking care to ensure every donation is respected, protected, and carried forward with integrity.

As a place-based foundation, we have deep local knowledge of the charities and organisations working across Te Taihū. Donations are invested, and the income distributed year after year as grants to local causes – so generosity keeps giving, forever.

Payroll Giving is a simple step with a lasting impact. We'd love to help you get started.

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